



INTEGRATION JOINT BOARD

Date of Meeting	28.05.2019
Report Title	Review of Duties & Year End Report
Report Number	HSCP.19.006
Lead Officer	Alex Stephen, Chief Finance Officer
Report Author Details	Name: Alex Stephen Job Title: Chief Finance Officer Email Address: AleStephen@aberdeencity.gov.uk
Consultation Checklist Completed	Yes
Directions Required	No
Appendices	a. Audit & Performance Systems Duties Report

1. Purpose of the Report

1.1. This report presents the Audit & Performance Systems (APS) Committee with a review of reporting for 2018-19 and an intended schedule of reporting for 2019-20 to ensure that the Committee is fulfilling all the duties as set out in its terms of reference.

2. Recommendations

2.1. It is recommended that the Audit & Performance Systems (APS) Committee:

- a) Note the content of the APS Duties report as attached at Appendix A
- b) Request that the Chief Finance Officer presents this report to the APS on an annual basis at the start of each financial year.



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3. Summary of Key Information

- 3.1. The terms of reference indicate several duties which the APS committee should ensure that it meets each financial year. These are listed in Appendix A, with a review of when these were met in 2018/19 and an indication as to when these duties will be met in 2019/20.
- 3.2. The Chief Finance Officer will maintain this document as a record of the APS Committee's business and present it back to the Committee at the end of financial year 2019/20.

4. Implications for IJB

- 4.1. **Equalities** – there are no direct implications arising from this report.
- 4.2. **Fairer Scotland Duty** – there are no direct implications arising from this report.
- 4.3. **Financial** – there are no direct implications arising from this report.
- 4.4. **Workforce** - there are no direct implications arising from this report.
- 4.5. **Legal** – there are no direct implications arising from this report.
- 4.6. **Other** – NA

5. Links to ACHSCP Strategic Plan

- 5.1. Ensuring that the APS Committee is functioning effectively and fulfilling its duties will help ensure that the IJB achieves the strategic priorities as set out in the strategic plan.

6. Management of Risk

- 6.1. **Identified risk(s):** Good governance and ensuring that the IJB's committees are delivering on their duties are fundamental to the delivery of the strategic plan and therefore applicable to most of the risks within the strategic risk register.



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- 6.2. **Link to risk number on strategic or operational risk register:** Risk numbers 1-10 of the strategic risk register
- 6.3. **How might the content of this report impact or mitigate the known risks:** The Audit & Performance Systems Report, as attached at Appendix A, provides assurance that the APS committee is delivering on its duties.